

Before you hand your work in, check the following:

Content		
The text answers the central question posed by the title	The main line of argument is clear, not lost in a sea of detail	
Sufficient space (words) has been given to the most important points	There is sufficient evidence to support the arguments	
All of the information included is relevant to the question	The essay contains evaluative comments as well as description	
Style and Presentation		
The essay is written in the third person (not 'I', 'me' or 'my')	The language is clear and straightforward	
The essay is presented with the correct font, font size and line spacing	Sentences are of reasonable length and are uncomplicated	
Spelling, grammar and punctuation are correct	Technical vocabulary is used correctly	
Each paragraph is well structured	The words used are my own (there is no plagiarism)	
Ideas are presented in the right order and there is no repetition	There is nothing the reader will find confusing	
The text is not too chatty or flippant and is free of slang and colloquialisms	The essay is within the word limit	
The introduction summarises the argument/ approach that will be taken	The assignment front sheet has been completed	
The conclusion sums up the main points	The conclusion does not introduce any new material	
References		
Appropriate references have been used	All sources have been acknowledged correctly and included in the reference list	
Have you taken account of any feedback you have been given for previous work?		

Mae'r ddogfen hon ar gael yn y Gymraeg.